



Child: _____

Transition Checklist - Skeleton steps to a successful transition

Term 6

Contact Family; Signpost to 'My New School' social story and video accessible from website.

Date:

Telephone Appointment; Interview family about child and gather useful information not obvious from EHCP, discuss past experiences of school, sensory processing, key professionals involved with child's care not on EHCP

Date:

Personal Passport; Family will be given the task to complete pupil voice centred task to add to the child's personal passport

Date:

Handover from Key Professionals

CONTACT:

Received:

CONTACT:

Received:

CONTACT:

Received:

Video Conference with child & Key adults; plan for engaging activities- Attention Autism Style. Adult photo with label available after the conference call.

Date:

Orenitation Visits

Visit 1: Date

Visit 2: Date

Term 1

1st Stay & Play - with family member - 1 hour - no other children

Date:

2nd Stay & Play - with family member - 1 hour - no other children

Date:

3rd Stay & Play - with family member - 1 hour - other children present

Date:

4th Stay & Play - independent - 1 hour - other children present

Date:

5th Stay & Play - independent - 1 hour - other children present

Date:

Review child's interactions, engagements, anxiety levels and responsiveness to best build a Final Transition Plan.

Plan Made?

Agreed with Family?

Process of reviewing; This is done through observations during the stay and plays. We try to establish the child's engagement profile (how interested they are in activities, how long they stay at activities, how independent they are playing) as well as carefully monitoring their body language, reactions and responses to gauge if they are anxious. If they are showing signs of anxiety it might mean they need more time to settle to feel safe or we need to use different tools or strategies to help them feel safe. It is important we also begin to observe how they initially interact with their peers so we can plan for social skill activities to introduce them to the children in the class. **We do not 'assess' children during the sessions they are visiting to play only.**