



July 2019

### Midfield Primary School

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Dear Parents/Carers

## Rise N Shine and Midfield Den — Autumn 2019

New Application Forms are now available for autumn 2019 places at Rise N Shine and Midfield Den. Please print off a copy from the school website or ask for a copy from The School Office or from the Club Leaders, if your child is a regular attender an application form will be handed to you when you either drop off or collect.

### Please note the following important changes

#### Charges

**Breakfast Club-£4.50 per session (no longer any two tier sessions)**  
**After school Club - £8.50 per session (no longer any two tier sessions)**

All prices will include food whether eaten or not.  
Any know allergens will be catered for if disclosed on application form.

#### Ad Hoc Charges

**Breakfast Club - £5.50 per session (no longer any two tier sessions)**

This must be agreed the day before the required date and is NOT guaranteed. Please complete an Ad Hoc Form and hand it to the Breakfast Club Leader or the School office, all fees are payable before or on the day by Parent Pay.

**After school Club - £10.50 per session (no longer any two tier sessions)**

This must be agreed prior to 10am on the required date is NOT guaranteed. Please complete as Ad Hoc Form and hand it to the Afterschool Club leader or the School office, all fees are payable before or on the day.

Due to club spaces, food, and staff ratios, we are no longer able to accept any pupils who turn up on the day and now require booking and payment IN ADVANCE.

Therefore, in order to guarantee a space we request that you complete an application form prior to the end of Summer Term with specific required dates.

Payments You are required to pay IN FULL and in advance of the week's sessions.

Payment must be made via Parent Pay. If you require a copy of your activation letter, please contact the school office or one of the club leaders.

If you are unsure about previous outstanding debts please contact the school office.



A Spring Partnership Trust School | Registered office: George Lane | Bromley | Kent BR2 7LQ

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### Midfield Den Late Collection charges

It is the responsible of all parents/carers to collect their child/children promptly by the end of the session at 5:55pm. Failure to do so will constitute a breach of Terms and Conditions entitling Midfield Den to charge a Late Collection fee per child.

Staggered late collection charges apply at a rate of half session every 5 minutes late per child.

Up to a maximum of 5 minutes late - Half a session cost per child.

Up to a maximum of 10 minutes late - One session cost per child.

Up to a maximum of 15 minutes late - One and a half session costs per child.

Up to a maximum of 20 minutes late - Two session costs per child.

Up to a maximum of 25 minutes late – Two and a half session costs per child.

Up to a maximum of 30 minutes late – Three session costs per child and so on.

### Sibling Discount per Family

Only apply if both children are on application form.

8% per family

Cannot be used by Staff